

# JOB DESCRIPTION TEMPLATE

**Job Title**

**Reports to**

**Contract Type**      **Permanent – Part Time**

**Hours of Work**      **E.g. Monday and Friday 8 hours per week**

**Place of Work**

## **Purpose of Role**

Include one sentence here with a simple summary of the job/role.

eg. The purpose of this role is to support me to live well in my home and do things I enjoy in the community.

## **Experience, Qualifications, and Personal Specification**

List required experience and qualifications the job requires here, such as:

- Experience in personal support, including assistance with showering and personal cares
- You need to be flexible and adaptable
- respect cultural differences
- need to be strong and physically fit
- Must have a full drivers licence

## **Main Duties and Responsibilities**

List main duties and responsibilities of the position here, such as:

- Assistance with personal cares
- Assistance with getting out and about doing things I enjoy
- Mentoring
- House cleaning and laundry
- Assistance with preparing meals