****

**MidCentral Governance Group**

**Minutes of the meeting held on Thursday 22 September 2022**

|  |  |
| --- | --- |
| **Attendees:** | Peter Allen (Chair), Pip Brunn (Deputy Chair) Martin Sullivan, Rachel Kenny, Peter Ireland, Rasela, Fuauli and Ally Attwell. |
| **Apologies:**  | Regena Te Whaiti and Rachael Burt |
| **In attendance:** | Sandy Ryan (Meeting Assistant), Jo Brew (Secretariat) |
| **Venue:**  | PSA Lounge, 198 Cuba Street, Palmerston North |
| **Time:**  | 10.30am – 2.30pm |

**Welcome**

The Deputy Chair opened the meeting with a karakia.

**Previous Minutes/Notes**

**Matters Arising**

* There were no matters arising.

**Action Points**

The action points were updated and will be reflected in the October agenda.

**Outwards Correspondence**

* **Welcome letter to CE**
* Letter dated 1 September sent to Paula Tesoriero, CE - Whaikaha on behalf MGG on 6.9.22.

**MGG Reset**

The group discussed the guiding documentation relating to group and individual behaviours and meeting etiquette. As a standard of behaviour and professionalism is required by members, it was agreed the group would develop a group agreement.

**Action: Deputy Chair to circulate group agreement templates.**

* A Code of Conduct document to guide individuals’ behaviour already exists.
* It has been identified the Terms of Reference needs to be reviewed in the near future.
* Members were reminded that business discussed in this meeting forum remains confidential until the minutes are posted on the website, and unless otherwise stated,
* information cannot be shared outside of the meetings.
* Members were asked to review their profiles and conflicts of interest listed on the Mana Whaikaha website and to send changes to the Secretariat for updating.

**Role of Chair and Co-Chair of MGG**

As the role of Co-Chair has remained vacant since Lorna Sullivan’s resignation in July 2022, Pip Brunn nominated herself to fill the role.

**All present unanimously agreed to accept Pip’s nomination.**

From now on, the role will be known as Deputy Chair.

**Information: Director’s Report (Rachael Burt)**

The Director’s Report was tabled and received in her absence.

**General Discussion**

The group moved into a general discussion on matters including process, staffing issues, independent connectors, self-connecting, managing the tension between financial budgets, purposes, expectations, and MGG’s role to support advise and challenge.

The role of Mana Whaikaha Ltd managing funding was clarified. Mana Whaikaha Ltd is contracted by Whaikaha to manage funds required to run MGG, Regional Leadership Group (RLG) and Core Groups. Mana Whaikaha Ltd also held capability funding allocated by RLG to various projects. It was noted improvement of financial policy and information required for RLG funding applications was needed.

**General Business**

**Compliance Platform**

* People’s choice and control being compromised by compliance was discussed. The function of the new compliance platform was clarified as a form of safeguarding personal budgets and government funding.

**The meeting closed at 1.30pm.**

**Practical Matters**

**Date of next meeting:** Thursday 27 October 2022 at 10.30am in the PSA Lounge, 198 Cuba Street, Palmerston North.

**I confirmed** that these minutes constitute a true and correct record of the proceedings of the meeting

DATED this 27th day of October 2022



**Peter Allen**

**Chair, MidCentral Governance Group**